

# “Matthews” – communications



# Next steps

FRAs to:

- Identify those in scope
- Find out what steps were taken for 2014 exercise

LGA working with HO and GAD on data spec, calculators, and policy

LGA to work with all parties on central comms

SAB to convene working group  
First meeting 29 Sept

Existing resources:

NEW!

- Updated MoU summary doc
- Project implementation doc

# PID – Project scope #1



## Identify

- Identify individuals in scope of Matthews
- Divided into three cohorts



## Communicate

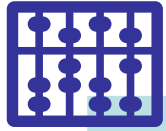
- Communicate with individuals within required timescales
  - EOI
  - Statement of service
  - Election form
  - Confirmation
  - FAQs



## Determine

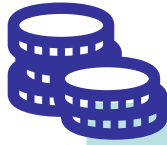
- Determine entitlement to service and conversion options
  - Four categories of member
  - Purchase options
  - Conversions options
  - Revisit elections?
  - Sargeant
  - Aggregation

# PID – Project scope #2



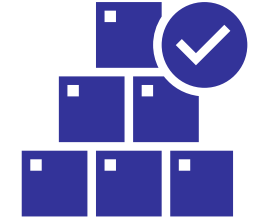
## Create

- Create service records and calculate benefits due
- Admin to lead
- FRAs to understand structure of benefits and calcs



## Manage

- Manage payment options and processes
  - Lump sum
  - Periodical contributions
  - Deferred members
  - Direct Debits



# Deliverables

## Central communications

- FPS member
- Suite of docs

## Governance

- SAB K&U
- LPB training

## Collaboration

- Access to K&U
- Shared best practice

## Guidance on legislation

- Engagement with HO
- Tech guidance and notes

# Matthews poll 28 June 2022

Would warm-up comms be helpful at this stage?

- i.e. in- and out-of-scope letters

When it is anticipated that cases will be processed:

- 2023/24?
- 2024/25?

Are FRAs having difficulty identifying individuals in cohort 1 (7 April 2000 – 30 June 2000)

- Please share your experiences and any mitigations

# Matthews – lessons learned poll – Q2

2. Would targeted warm-up communications be helpful at this stage in the process i.e. letters confirming whether identified individuals are in- or out-of-scope?

[More Details](#)

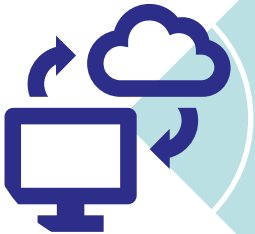
● Yes	15
● No	7
● I would favour generic comms o...	20



# You asked, we listened

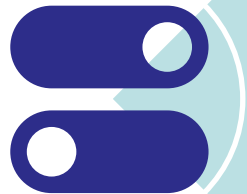


Discussed with Fire Communications Working Group in Sept 2022



Generic Matthews comms added to FPS Member outlining background and scope, with examples

- <https://fpsmember.org/fps-2006-special-members/second-options-exercise>



Options to be presented for “What do I need to do now?”



# Option 1 – no action required

At this stage, you are required to take no further action and should not contact your FRA.

If you are eligible for the second options exercise, your FRA will contact you at some point after 1 October 2023 but before 31 March 2025 outlining what options are available to you and the process you should follow.

# Option 2 – no action required (plus)

At this stage, you are required to take no further action and should not contact your FRA.

If you are eligible for the second options exercise, your FRA will contact you at some point after 1 October 2023 but before 31 March 2025 outlining what options are available to you and the process you should follow.

It is possible that, once you have been contacted about your options, some historic pay information may be needed. In the interim, we suggest that you look through your own personal records to establish whether you have kept old pay slips, P60s etc. If you have, please keep these safe as they may be required by your FRA.

## Option 3 – individual pro-forma

If you believe you are eligible, you can complete the Special Members Second Options Exercise – Information for FRAs document and return it to your FRA, via post or email. This will assist your FRA in identifying those eligible.

Please note: It is likely that receipt of such forms will not be acknowledged.

It is possible that, once you have been contacted about your options, some historic pay information may be needed. In the interim, we suggest that you look through your own personal records to establish whether you have kept old pay slips, P60s etc. If you have, please keep these safe as they may be required by your FRA.

# Sample pro-forma

If pro-forma to be provided, views sought on relevant point of contact

Current link to FRA/ admin generic contact page

How to increase engagement/ reach for non-employees

Signposting

Forms part of reasonable endeavours?

## Personal details

Name .....

Date of birth .....

National Insurance number .....

Current Address .....

.....

.....

Telephone Number.....

## Employment details

Name of current/former FRA .....

Payroll/service number .....

Start date of RDS service .....

End date of RDS service .....

Did you make an election under the first options exercise? (please circle most appropriate)

YES

NO

NOT SURE

**Please return to your current/former FRA. Details of which can be found on the [contact page of the FPS Member website](#)**

# Poll!

- You are invited to complete a Matthews warm-up comms survey, which will only take 2 minutes to complete
- Survey will be open for 24 hours
- Please submit your response by 28/09/2022:
  - [Forms - Matthews warm-up comms](#)
- Thank you!

# AOB

- Immediate detriment – no update from legal team
- [Pensions administration strategy](#) – examples of strategies in active use?
- Industrial action – update on pension implications in September bulletin

# Any questions



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**Thank you for listening!**

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